

# COURSE RULES

The golf program is administered by PGA Professional, Tommy Joyce, in conjunction with the Golf Committee and under the direction of the General Manager, Jim Paschal. The golf course is maintained by the Golf Course Superintendent in conjunction with the Grounds Committee and under the direction of the General Manager.

- U.S.G.A. Rules of Golf apply at all times unless amended by local rules. Players are encouraged to play the ball as it lies during the season.
- All members and their guests must register at the Pro Shop before beginning play and sign tickets for all fees before beginning play.
- All members must have a HVCC tag on their golf bags.
- Starting times are required at all times.
- No mulligans are allowed on the course.
- Unless specifically authorized by the Golf Professional or his representative, players must start at the #1 tee and play the holes in sequence.
- Players coming from the 9th green to the 10th tee must hold their position on the course. Failure to do so shall result in forfeiture of playing order.
- Scores from every round played must be posted in the Pro Shop, including scores from other courses along with their U.S.G.A. handicap rating and slope.

**Members should cancel reserved tee times whenever their games are canceled. Repeated failure to do so could result in forfeiture of preferred tee times.**

## TEE TIME PROCEDURES

### Weekdays

Monday thru Friday: Tee times for these days are issued at 12:00 noon two days before the requested day, in accordance with requests made on the daily tee time request sheet. The lottery will be drawn randomly two days before the requested tee time at 12:00 noon. One member can sign up for two tee times. Member requesting more than two times must get permission from the Board, all requests must be made through the golf committee.

Tuesdays mornings are reserved for Women's Golf Association (HVWGA). Tee times will be handled through the HVWGA. Other golfers will be granted tee times after 1:00 or one hour after the last HVWGA tee time, which ever is earlier.

On Tuesdays, when the HVWGA is out of season, women will have priority tee times during the lottery process. After the completion of the lottery for the women, a lottery will be conducted for the men who have requested times.

### Weekends & Holidays

Saturday Mornings - Saturday mornings are reserved for the Men's Golf Association until 12:00. Other members will be allowed to play after all men's requests have been filled. Other members desiring to tee off before 12:00 on Saturday may make a tee time after the lottery has been conducted Wednesday at 5pm.

Friday, Saturday and Sunday: Tee time request sheets are available on Friday one week previous until the following Wednesday at 5:00pm.

Holidays: Request sheets will be available one week in advance. A drawing will be done two days prior.

Out of Town Guests: Members may schedule tee times in advance when playing with out of town guests.

### Lottery System

**The Lottery System works as follows: Members make a request for their tee times by entering their names onto the tee time request sheets, which are posted in the golf shop one week in advance. Tee**

**times will be assigned two days prior at 12 noon Monday – Friday. Tee times will be assigned Wednesday evening at 5pm for weekend times. The drawing process works as follows: Each request is issued a number via a random drawing process. Beginning with the lowest number first, each request is then granted a tee time as close as possible to the original request. Groups wishing to play together are restricted to two (2) groups. Players should call on Thursday after 11:00 to verify their official tee time for the weekend.**

### **SIGN IN PROCEDURES**

All members must sign up in the pro shop before playing, regardless if you're walking or riding in a golf cart. Members with guests must also sign in any and all guests. This policy is to help the professional staff monitor the amount of play, pace of play, and to enforce club rules. This procedure will be strictly enforced.

## **DRESS CODE**

Members and guests must use the Locker Rooms for changing clothes and it is recommended to use the facility in changing into golf shoes.

Members, guests and spectators are expected to adhere to the Club Dress Code while on the golf course and practice areas.

- Gentlemen must be attired in golf shirts with sleeves and a collar, golf slacks, or shorts not more than 4 inches above the knee and proper footwear.
- Women's must be attired in golf dresses, or golf shirts or blouses and slacks, skirts, culottes or shorts not more than 4 inches above the knee, and proper footwear.
- Shirt tails must be tucked in pants, shorts, skirts, etc.
- Hats worn on the course must have the bill of the cap pointed forward at all times.
- No denim may be worn on the golf course, driving range, and the putting green.
- ALL DRESS CODE rules apply to the golf course, driving range and the putting greens.
- Members are responsible for ensuring that their guests follow dress code policies.

For purposes of clarification the following examples are not considered proper attire: bathing suits, hospital scrubs, cut-offs, short shorts, tennis shorts, running shorts, tank tops, halter-tops, T-shirts, and blue jeans.

**Violations of the above rules and dress codes may result in removal from the golf course and/or practice facility.**

## **PLAY PRIORITY**

All players must start from the first tee unless permission is otherwise granted from the Golf Professional Staff.

### **March 15<sup>th</sup> - November 15<sup>th</sup>**

- Tuesday mornings are reserved for women golfers. No male golfer may tee off before 1:00 or one (1) hour after the last starting time, or which ever comes first.
- Saturday starting times before 12:00 are reserved for male golfers. No starting times for women or junior golfers will be granted until all the men's requests have been filled.
- On Tuesdays, the first tee will be closed for the Juniors On Course program from 3:00 to 4:30. Players may tee off of #10 if it does not interfere with players making the turn.
- No singles or twosomes will be allowed to tee off on Saturdays, Sundays, and holidays between the hours of 7:00 and 1:00 without the permission of the professional staff.
- Course will closed on Mondays until 12:00 for course maintenance.
- No fivesomes will be allowed during this time.

### **November 15<sup>th</sup> – March 15<sup>th</sup>**

- On Saturdays, Sundays, and holidays twosomes will be allowed to play with permission from the Golf Professional Staff.
- Fivesomes are permitted with the permission from the Golf Professional Staff.
- Course will be closed on Mondays until 12:00 for course maintenance. The superintendent may open course earlier depending on maintenance schedule.

## **PACE OF PLAY POLICY**

When a group plays at a slow pace the groups behind them are forced to play at the same pace. In order to maintain an acceptable pace of play the Board of Governors has adopted the following policy.

If a group falls behind the group in front of them by more than 1 hole and 20 minutes behind the club's desired pace - they will receive a verbal warning from the professional staff.

If the group fails to close the gap and falls more than 2 holes behind and 30 minutes behind pace - the group will receive a written warning from the golf committee detailing the pace of play policy and suggestions for faster play.

### **In any round following the written warning:**

The group will be given a verbal warning from the professional staff if they fall behind the group in front of them by more than 1 hole and 20 minutes behind pace

On the second warning they will be asked to pick up their balls and skip holes to catch up with the group in front of them.

Everyone's cooperation with the pace of play policy is needed for all members to enjoy the club. If you believe your group will have a problem maintaining a 4 hour and 15 minute pace, please work with the staff in arranging a tee time during the less active times.

The policy will be strictly forced on Wednesday, Friday, Saturday mornings and Sunday because of the large amount of play during those days.

The "Pace of Play" has been calculated by the VSGA and is printed on each scorecard.

Again, please cooperate with the staff as they enforce the pace of play policy created by your Board of Governors.

\* If a group takes more than 10 minutes at the turn they must wait till the #10 tee is completely clear and the group in front of them is on the green (may not fall back in line) before resuming play.

## **CART OPERATION**

1. No one without a **valid driver's license** is allowed to operate a golf cart, even in the presence of an adult.
2. No more than two (2) persons with their clubs will be permitted to ride in a golf cart.
3. Members leasing golf carts are responsible for any damage or personal injury incurred during their use.
4. Members and their guests shall be responsible for obeying all signs and markers on the golf course, which have been posted for the control and directions of golf carts.
5. A 90-degree crossing rule is in effect at all times. Golf carts must remain on cart paths when leaving the tee area until the golfer reaches the approximate position of the ball at which time he exits the path at a ninety-degree angle. Carts should return to the cart path in the same manner whenever practical to do so. When not practical to return to the cart path, carts should be driven in

- the "rough" only. At the Superintendent's discretion, carts may occasionally be restricted to cart paths only. If this situation exists, there will be no exceptions. Failure to obey cart operation rules will result in suspension of cart use privileges.
6. Carts must remain on paths on all Par 3's.
  7. Carts shall not be driven onto tees, nearer than 30 feet to greens, onto steep slopes, into hazards, wooded areas, or operated in any manner which may cause injury or damage to the cart or Club property. Carts also need to obey the cart stakes and proceed to the cart path once reaching the stakes.
  8. Specific exemptions to cart rules may be granted by the Golf and Grounds Committees on request and are subject to annual review.
  9. Handcarts shall not be taken onto greens, pulled across fringes, between greens and traps, or across tees.
  10. Failure to adhere to golf cart rules may result in suspension of cart and/or golf privileges. This applies to both power and handcarts.
  11. The Club reserves the right to refuse a cart to any person at any time.

## **GUEST RULES**

Without prior approval of the Board of Governors, the maximum number of golf guests a member may have at one time is as follows:

- Saturdays, Sundays, and Holidays: Three (3) guests and the member must play in the foursome.
- Other times: Seven (7) guests and the member must play in one foursome.

Members are required to accompany their guests while at the Club and must sign for fees and purchases of their guests and are responsible for their conduct.

**Members extending guest privileges will be liable and responsible for all debts and acts of their guests. Members must make sure that guests are aware of all rules and the dress code.**

# **RULES AND REGULATIONS FOR JUNIOR GOLF**

## Junior Rules for Golf

- Juniors (golfers under the age of 18) will not be allowed to make tee times until 2:00 the day before play
- Play is not allowed on Saturday or Tuesday mornings until 1:00
- All juniors must follow HVCC guidelines for proper dress while on the course or practice facilities regardless of age.
- If juniors are 12 years or younger they must have adult supervision while using the course or the practice facilities unless authorized by the professional staff.
- **All** juniors must be approved for unsupervised course play by the head professional and must have a junior bag tag identifying their qualifications. In order to attain the tag they must make an appointment with the head golf professional, pass a golf etiquette test, and be able to maintain an adequate pace of play.
- Juniors whose family are social members will be allowed golf privileges as their membership states (once a month and they must pay the green fee, junior fee is ½ of adult fee, as long as they play with a full member.)
- Any misconduct on the course will result in suspended golf privileges for a time period designated by the golf committee.

## Cart Usage:

- Full cart fee will be charged for juniors 10 years or older.
- Juniors 9 and under will not be charged for cart fee unless the group has to take an extra cart in order for the junior to ride.
- Juniors 9 and under may ride three to a cart with an adult but all passengers must sit on the seat
- Juniors are strictly prohibited from driving golf carts even if supervised by an adult. If a junior is caught driving a golf cart under age he/she and the adult will lose **all** cart privileges and not be allowed to ride as a passenger for a one-month period.

## ***GOLF ETIQUETTE***

This section provides guidelines on the manner in which the game of golf should be played. If they are followed, all players will gain maximum enjoyment from the game. The overriding principle is that consideration should be shown to others on the course at all times.

### **The Spirit of the Game**

Unlike many sports, golf is played, for the most part, without the supervision of a referee or umpire. The game relies on the integrity of the individual to show consideration for other players and to abide by the Rules. All players should conduct themselves in a disciplined manner, demonstrating courtesy and sportsmanship at all times, irrespective of how competitive they may be. This is the spirit of the game of golf.

### **Safety**

Players should ensure that no one is standing close by or in a position to be hit by the club, the ball or any stones, pebbles, twigs or the like when they make a stroke or practice swing.

Players should not play until the players in front are out of range.

Players should always alert green staff nearby or ahead when they are about to make a stroke that might endanger them.

If a player plays a ball in a direction where there is a danger of hitting someone, he should immediately shout a warning. The traditional word of warning in such situation is "fore".

## **Consideration for Other Players**

### **No Disturbance or Distraction**

Players should always show consideration for other players on the course and should not disturb their play by moving, talking or making unnecessary noise.

Players should ensure that any electronic device taken onto the course does not distract other players.

On the teeing ground, a player should not tee his ball until it is his turn to play.

### **On the Putting Green**

On the putting green, players should not stand on another player's line of putt or when he is making a stroke, cast a shadow over his line of putt.

Players should remain on or close to the putting green until all other players in the group have holed out.

### **Scoring**

In stroke play, a player who is acting as a marker should, if necessary, on the way to the next tee, check the score with the player concerned and record it.

### **Play at Good Pace and Keep Up**

It is a group's responsibility to keep up with the group in front. If it loses a clear hole and it is delaying the group behind, it should invite the group behind to play through, regardless of the number of players in that group.

### **Be Ready to Play**

Players should be ready to play as soon as it is their turn to play. When playing on or near the putting green, they should leave their bags or carts in such a position as will enable quick movement off the green and towards the next tee. When the play of a hole has been completed, players should immediately leave the putting green.

### **Lost Ball**

If a player believes his ball may be lost outside a water hazard or is out of bounds, to save time, he should play a provisional ball.

Players searching for a ball should signal the players in the group behind them to play through as soon as it becomes apparent that the ball will not easily be found.

### **Handicap Flag Rules & Regulations**

To obtain a Handicap Flag, members need to sign the official agreement which includes a written doctor's excuse explaining the need for the flag. While using a handicap flag, the golf carts need to remain 30 yards or more from the greens and tee boxes. The cart also can not drive between bunkers or on steep slopes around the greens, tees and bunkers. The handicap flag privilege may be suspended for 1 month if any rules are violated. A second offense will cause privilege to be suspended for 1 year.

## **CARE OF THE COURSE**

### **Bunkers**

Before leaving a bunker, players should carefully fill up and smooth over all holes and footprints made by them and any nearby made by others. The rake then needs to be placed back in the bunker away from the high edge.

**Repair of Divots, Ball-Marks and Damage by Shoes**

Players should carefully repair any divot holes made by them and any damage to the putting green made by the impact of a ball (whether or not made by the player himself). On completion of the hole by all players in the group, damage to the putting green caused by golf shoes should be repaired. Carts are equipped with sand bottles to use in repairing divots. If players are not riding they are encouraged to replace the divots.

**Preventing Unnecessary Damage**

Players should avoid causing damage to the course by removing divots when taking practice swings or by hitting the head of a club into the ground, whether in anger or for any other reason.

Players should ensure that no damage is done to the putting green when putting down the flagstick.

In order to avoid damaging the hole, players should not stand too close to the hole and should take care during the handling of the flagstick and the removal of a ball from the hole. The head of a club should not be used to remove a ball from the hole.

Players should not lean on their clubs when on the putting green, particularly when removing the ball from the hole.

The flagstick should be properly replaced in the hole before players leave the putting green.

**Pull Cart Rule**

Pull Carts need to be kept off tees, greens, collars of greens, & slopes around bunkers. As a general rule the pull carts should follow the same rules as the golf carts.